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**1. Definitions**

- (1) Eligible Voters means Full Members of the MCR, unless otherwise provided for in the instrument establishing a poll.
- (2) In addition to terms defined in this section, additional defined terms used herein shall have the meaning assigned thereto in the relevant provisions of this Regulation.
- (3) All terms not otherwise defined shall have the meaning ascribed to them in the Constitution.

**2. Schedule for Elections**

- (1) The conduct of elections shall adhere to the schedule provided in the Constitution, and summarized here:

<b>Day relative to Counting Day</b>	<b>Event</b>
Wednesday, 17 days prior	Notice given by CRO of upcoming Elections
Tuesday, 11 days prior	Nomination Period opens
Monday, 5 days prior	Regulation Nomination Period closes
Tuesday, 4 days prior	Extended Nomination Period closes
Wednesday, 3 days prior	First possible day for hustings
Thursday 2 days prior	Second possible day for hustings
Friday, 1 day prior	Voting period opens at 9.00am
Saturday, Counting Day	Voting period closes at 4.00pm. Results announced as soon as is reasonably practicable thereafter.

- (2) Any complaints concerning the conduct of elections or the results of the elections must be submitted to the Chief Returning Officer (CRO) no later than forty-eight hours after the announcement of results, after which no further complaints may be submitted.
- (3) Any appeals of Findings published by the CRO after the announcement of results must be submitted to the Chairperson of General Meetings within twenty-four hours of the publication of these Findings in accordance with subsection 43(5) of the Constitution.
- (4) All ballots prepared for and/or used in the Elections, as well as any records of votes made to enable alternative forms of voting, shall be destroyed once the periods in which complaints and appeals of complaints may be submitted has been exhausted and decisions regarding these complaints and appeals have been made, communicated to the individuals required by subsection 43(3) of the constitution, and made Available.

**3. Nominations**

- (1) In order to open nominations, the Chief Returning Officer (CRO) shall make a nominations list available in a convenient location that is accessible to Members.

- (2) In order to nominate for a position a Full Member, her proposer, and seconder, must sign the nominations list described in subsection 3(1).
- (3) If a Full Member is physically unable to nominate, propose or second in the manner described in subsection 3(2), then she may communicate her intention directly to the CRO who shall add her name to the list as appropriate.

#### **4. Manifestos**

- (1) Candidates shall be permitted to submit manifestos to the CRO for posting and distribution to Full Members.
- (2) Manifestos must:
  - (a) not exceed one A4 page in length;
  - (b) be provided to the CRO prior to the deadline she has specified; and
  - (c) adhere to the Rules of Elections.

#### **5. Voting**

- (1) In order to be valid, a ballot must clearly express an Eligible Voter's preference in terms of the voting system specified in subsection 8(4).
- (2) Ballots shall include clear instructions on the procedures required to complete a valid ballot.
- (3) Full Members may mark their vote on only one ballot for each election.

#### **6. Administration of the Polling Place**

- (1) The CRO shall ensure that:
  - (a) a suitable location for a physical polling place is reserved for use on the appropriate days;
  - (b) arrangements are made for polling clerks who are not Candidates in the election in question, or affiliated with the campaign of a Candidate in the election in question to administer the polling place;
  - (c) Notice of the location of the polling place and voting times is given to Full Members in a timely fashion; and
  - (d) Notice of and information regarding alternative methods of voting is given to Full Members in a timely fashion.
- (2) The CRO shall ensure that at the physical polling place:
  - (a) a list of voting instructions is prominently displayed for consultation by Full Members; and
  - (b) the polling clerks are provided with:
    - (i) sufficient instruction concerning their duties;
    - (ii) a full list of Eligible Voters;
    - (iii) a ballot box; and
    - (iv) sufficient ballots.

- (3) In order to vote, a voter must sign, and be seen to have signed her signature next to her name on the list of Eligible Voters.
- (4) If a voter makes an error and requires a new ballot, the polling clerk shall only provide her with a new ballot once the original ballot has been returned to the polling clerk, disqualified by having the word 'error' prominently written on it, and preserved in a safe place for eventual return to the CRO.

#### **7. Alternative methods of voting**

- (1) Advance Votes may be cast after the close of nominations by direct communication with the CRO, who shall keep a record of such votes until counting is complete and any complaints are resolved.
- (2) Other alternative methods of voting may be provided by the CRO should she deem that the possibility of voting by these alternative methods is in the best interests of Full Members.
- (3) Any alternative methods of voting provided by the CRO other than Advanced Votes shall operate in accordance with the requirements for Elections established in:
  - (a) the Constitution; and
  - (b) this Regulation, except in the respects essential to the functioning of this method.

#### **8. Counting of the Ballots**

- (1) At the close of the polling place on each day of voting the CRO must collect the ballot box containing the cast votes and all unmarked ballots and ballots marked with 'error' and preserve them in a safe place.
- (2) At the close of voting on Counting Day the CRO must separate and remove any votes which are not valid and preserve them in a safe place.
- (3) After having separated and removed any votes which were not valid, the CRO shall count all votes cast and determine a winner for each election in accordance with the voting system specified in 8(4).
- (4) Votes shall be counted according to the Single Transferable Vote system as defined by the Electoral Reform Society.
- (5) Candidates may designate agents, who shall not themselves be Candidates, to scrutinize the counting of the ballots.

#### **9. Deputy Returning Officer**

- (1) At any time after the CRO is appointed but prior to Counting Day, the Committee may, by resolution, appoint a Deputy Returning Officer (DRO) to assist the CRO in the counting of ballots.
- (2) The DRO shall meet the same eligibility requirements as the CRO.
- (3) In the event of a disagreement between the CRO and the DRO, the CRO's decision shall prevail.

## **10. Destruction of the Ballots**

- (1) Once the results of the Elections have been announced, the CRO shall destroy all ballots used, or prepared for use, in the Elections in accordance with 10(2).
- (2) The ballots used, and prepared for use, in the Elections shall be destroyed after, and only after:
  - (a) the results of the Elections have been announced;
  - (b) a period of forty-eight hours following this announcement has passed;
  - (c) the period in which all complaints concerning the Elections as specified in subsection 2(2) has passed;
  - (d) Findings regarding all complaints received by the CRO in accordance with subsection 2(2) have been made, communicated to the individuals specified in subsection 43(3) of the Constitution and made Available;
  - (e) a period of twenty-four hours following the completion of all actions specified in 10(2)(d) has passed; and
  - (f) any appeals submitted to the Chairperson of General Meetings in accordance with subsection 2(3) and section 47 of the Constitution have been decided and resolved to the satisfaction of the Chairperson of General Meetings.
- (3) Notwithstanding the subsection 10(2), if a complaint or appeal is submitted to the CRO or the Chairperson of General Meetings in accordance with subsections 2(2) or 2(3) the ballots must be destroyed after, and only after, the complaint or appeal has been resolved and all possible opportunities for appeal of the decision within the MCR are exhausted.

## **11. Individuals nominating for multiple positions**

- (1) If an individual is a Candidate for more than one position in the same election, before the closing of the voting period she shall provide the CRO with a list in which she shall rank the positions for which she has nominated in order of preference.
- (2) If a Candidate is elected to more than one position in the same Elections, she shall retain the position she prefers according to the list submitted in accordance with subsection 11(1) and shall decline any other positions to which she has been elected.
- (3) If a individual has nominated both as an individual for a position and in combination with another individual for any other position in accordance with subsection 12(1), and she expresses her preference for the individual position in accordance with subsection 11(1), if she is elected to the position for which she had nominated individually, the candidacy of the Slate of which she had been a member shall be considered withdrawn.
- (4) If a Candidate is elected to a position and declines that position as a result of action taken in accordance with subsections 11(2) or 11(3), the

CRO shall conduct a recount of the ballots cast in the election for that position in which preferences expressed for the Candidate who has declined the position shall be disregarded.

**12. Positions that may be held jointly**

- (1) Individuals may nominate for positions that may be held jointly:
  - (a) as individuals; or
  - (b) in combination with other individuals as a Slate.
- (2) When multiple individuals nominate jointly as a Slate for a Committee position that may be held jointly, they shall be considered to be a single Candidate for the purposes of Elections.
- (3) An individual may nominate as a member of more than one Slate for the same position.
- (4) An individual who nominates as a member of more than one Slate for the same position shall be considered to have nominated for only one position under subsection 40(2) of the Constitution.

**13. Multiple Identical Positions**

- (1) An individual who nominates for a position of which they are multiple identical instances shall be considered to have nominated for each of these identical positions but to have nominated for only one position under section 11 and subsection 40(2) of the Constitution.
- (2) Positions of which there are multiple identical instances shall be considered to be multi-member constituencies for the purposes of subsection 8(4).

**14. Serving Committee Members wishing to nominate**

- (1) A serving Committee Member may nominate for a position according to the normal procedures, however, if the term of the position for which she nominates coincides with the term of her current position then she must
  - (a) notify the President before nominating; and
  - (b) notify the CRO upon nominating; and
  - (c) resign her current position upon nominating.
- (2) If a serving Committee Member resigns in accordance with subsection 14(1), then
  - (a) a By-election shall automatically be called;
  - (b) the CRO shall immediately open, and give Notice of opening, nominations for the Vacancy triggered by the resignation; and
  - (c) the CRO may open an Extended Nominations Period for the position made vacant in accordance with subsection 41(6) the Constitution.
- (3) If nominations for the Vacant position were opened less than twenty-four hours prior to the normal close of nominations, the CRO shall open an

Extended Nominations Period in accordance with subsection 41(5) of the Constitution.

- (4) If a serving Committee Member resigns in order to nominate for a new position, she may also nominate for the position from which she has resigned.

**15. A vote to re-open nominations**

- (1) If a Candidate for an Executive Officer position receives fewer votes than the option to re-open nominations, a Special Election for that position must be organized for the following Saturday, which will be designated Special Counting Day, and administered according to the following schedule:

Day relative to Special Counting Day	Event
Sunday, 6 days prior	Notice given by Chief Returning Officer of upcoming Elections; Nomination Period Opens
Tuesday, 4 days prior	Regular Nomination Period Closes
Wednesday, 3 days prior	Extended Nomination Period Closes; First Possible Day for hustings
Thursday, 2 days prior	Second Possible Day for hustings
Friday, 1 day prior	Voting Period Opens
Saturday, Special Counting Day	Voting Period continues. All voting must conclude at 6.00pm. Results announced as soon as is reasonably practicable thereafter.
48 hours following the announcement of results	Any complaints or allegations of wrongdoing pertaining to the Elections must be submitted by the end of this time period.

- (2) Special Elections shall be conducted in accordance with the Rules of Elections, except in those respects specified in this Regulation or the Constitution.

**16. Results, complaints, and appeals**

- (1) After the results of the Elections have been determined, these results shall be announced and made Available by the CRO as soon as is reasonably practicable.
- (2) There shall be a forty-eight hour period immediately following the announcement of results in accordance with subsection 16(1) during which Members may submit any complaints to the CRO, after which the results will be considered final.
- (3) Findings of the CRO regarding complaints may be appealed under the provisions of the Complaints Procedure described in section 47 of the Constitution.